

# ISO/IEC 17025 Training

- Internal Auditor Training
- Regulator and Specifier Training
- Independent Contractor Training

The National Cooperation for Laboratory Accreditation (NACLA) in conjunction with Laboratory Accreditation Bureau (L-A-B) and the American Council of Independent Laboratories (ACIL) is offering a public training course on ISO/IEC 17025 accreditation and internal auditor training. The class will be held in beautiful Crystal City Hyatt Regency Hotel at Reagan National Airport. All are welcome to attend.

The class will be held Tuesday February 10, 2009. The venue is the conveniently located next to Reagan National Airport in Washington DC. The class will cover the entire standard or ISO/IEC 17025 and will provide auditing techniques from an instructor with over 15 years of experience in laboratory accreditation and internal auditing.

## NACLA offering Public Training Classes for Laboratories and Contractors

### Course Name: ISO/IEC 17025 Training

#### Course Description:

- Auditing all elements of ISO/IEC 17025
- Assessment techniques used by assessors to assess technical competence
- Understanding Accreditation Body requirements
- Improving the laboratory with the standard
- First hand experience in techniques to improve the laboratory through the use of the standard

Please complete the attached Registration Form today to confirm attendance

Send Registration Form to:

#### ACIL

1629 K Street, NW, Suite 400,  
Washington, DC 20006 or fax it  
to 202-887-0021

**ISO/IEC 17025  
Training  
Feb. 10, 2009  
Washington D.C.  
Price \$500\***

\*includes materials, continental breakfast and lunch provided by NACLA. Fee does not include hotel accommodations or transportation

### Hotel Information

**Hyatt Regency Crystal City**  
2799 Jefferson Davis Highway,  
Arlington, Virginia, USA 22202  
Tel: 1-703-418-1234

Sponsored By:



## ACIL/NACLA 2009 Winter Meeting

### Hotel Accommodations

Please make your hotel reservations directly with the Hyatt Regency Crystal City, located at 2799 Jefferson Davis Highway, Arlington, VA, at the special attendee rate of \$165 single/double. The cut-off date is January 15, 2009. Please be sure to mention ACIL when making your reservation to receive this discounted group rate. The hotel's phone number is (703) 418-1234 or (800) 233-1234.

### Registration

To register for the conference, please complete this form and mail to ACIL, 1629 K Street, NW, Suite 400, Washington, DC 20006 or fax it to 202-887-0021. A check payable to "ACIL" or credit card authorization must be included. You may also register online at [www.acil.org](http://www.acil.org).

Name: \_\_\_\_\_  
First Middle Last

First Name for Badge: \_\_\_\_\_ Company/Organization: \_\_\_\_\_

Address: \_\_\_\_\_

City/State/Zip: \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_ Email: \_\_\_\_\_

### Registration Fee

#### ACIL Mid-Winter Meeting

\$325 ACIL/NACLA Member

\$375 Non-Member

#### NACLA Forum & Workshop

\$400 ACIL/NACLA Member

\$475 Non-Member

\$500 NACLA 17025 Training

\$400 NACLA 17025 Training combined with either the ACIL or NACLA Meetings

You may also select this fee if one person is attending the training and another is attending one of the meetings. Please register the second person below.

Name: \_\_\_\_\_  
First Middle Last

First Name for Badge: \_\_\_\_\_ Company/Organization: \_\_\_\_\_

Address: \_\_\_\_\_

City/State/Zip: \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_ Email: \_\_\_\_\_

**Section Breakouts** (Please check Section)  CMET  CAS  ESS  MAC

**Payment:** (must be received prior to the beginning of the meeting)

Payment Enclosed (check or money order payable to ACIL)  Charge my credit card

American Express  MasterCard  VISA